

New Brunswick Chapter

AGM Meeting Minutes

Kent Building Supplies

Saint John, NB

October 22, 2015

Call to Order:

Call to order by Dan: 1:00pm

Roll Call:

Attached

20 attendees

Approval of Agenda: (Joanne B / Jean-Yves B)

Introductions:

Previous AGM Minutes: (Michael B / Dan O.)

Correspondence:

- Calgary study group (discussed below in PD)
- Ontario chapter member incentive (discussed below in Membership)

President's Report:

- The National BOD meeting in May was very well received.
- Dan, Darrel and Deborah attended the PDC Leadership meeting in Ottawa. Meeting went very well.
- The Canadian Society of Safety Engineering is pleased to announce that it will be offering bursaries up to a maximum of \$500.00 in support of students who have successfully registered in a 1, 2 or 3 year OHSE program (full-time or part-time) at the undergraduate level at an accredited university or college in Canada. As part of our ongoing objective to support people who have chosen to pursue a career in Occupational Health and Safety, we are pleased to award this bursary.
- CSSE National has several committees for members to get involved with.
 - Communications Committee
 - Member Relations Committee
 - NAOSH Week Committee
 - Outreach Committee
 - Awards Committee
 - Conference Committee
- Deborah Blackmore to sit on the 2016 PDC Planning Committee



New Brunswick Chapter

- The mandate of the Outreach Committee is to identify opportunities to position CSSE as a national leader and voice of the safety profession and in shaping the future of the profession in Canada.
- Our membership turn-out for meetings is ~20% which is still excellent
- Dan, Darrel and Deborah attended the ASSE in Dallas Texas. Next Year it is Atlanta in June.

Treasurer's Report: (Michael B. / Craig S.) see attached for details

2014-2015	\$-4670.41
Bank June 2015	\$20,572.73
NAOSH	\$2209.54
GIC	\$5000.00
2015 YTD	\$-135.60

2014-2015	\$1887.43
Bank (Oct 2015)	\$20,437.13

Michael to contact Earl/Ed to perform the 2014-2015 Audit.

Committee Reports:

NAOSH

- \$2209.54
- 499 Registered, 464 attended
-

Fundraising

Hard to determine direct impact going from \$300 to \$500 for sponsorship but there was no negative feedback from the sponsors.

WorkSafeNB Conference

Good conference, well attended. Venue was not good for Vendors, feedback given to the conference committee.

Professional Development

- Applied Risk Communication coming up in Halifax.
- Don't forget to check out the online courses.
- Calgary is having weekly CRSP study group sessions and are making them available to all members via webinar. Mike to send out details.



New Brunswick Chapter

Membership/Awards

- We had 126 members as of meeting date. All attendees introduced themselves.
- Anniversary Pins were handed out.

A moment of silence was held for members and past members who are no longer with us.

Nominations:

Secretary / Treasurer - Committee recommended Michael Berube (accepted). Called for nominations from the floor, there were none. Michael won by acclamation.

Director of Fundraising - Committee recommended Jamie Pellegrini (accepted). Called for nominations from the floor, there were none. Jamie won by acclamation

Director of Membership - Committee recommended Shelley O'Dell (accepted). Called for nominations from the floor, there were none. Shelley won by acclamation

2015-2016 Executive are as follows:

Bruce Harquail	Past Chair
Dan Ouellette	Chair
Darrel Nickerson	1st Vice
Grant Aune	2nd Vice
Michael Bérubé	Secretary/Treasurer
Jamie Pellegrini	Director-Fundraising
Shelley O'Dell	Director-Membership
Debbie Blackmore	Director – Professional Development
Jim Arsenault	Director
Steve Garnett	Director
Gail Brownlee	Director

Unfinished Business:

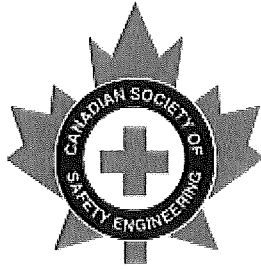
None

New Business:

- a) Meeting for Atlantic chapters to be held in Halifax in December. Members of the NB BOD will attend.

Open Discussion:

- NBCSA awards
 - Earl Affleck (Bird Construction) won Safety Professional of the Year



New Brunswick Chapter

- WorkSafeNB stakeholder input is vital for the CSSE. Some good examples of how this has helped the member companies have a say in legislation while it is still in draft form.

Next Meeting:

TBA

Guest Speaker:

Nevin DiJulio, Threads of Life (Bio attached)

Adjournment:

16:00

Respectfully Submitted,

Michael Bérubé

Michael Bérubé CRSP
Secretary/Treasurer
E-mail – michael.berube@horizonnb.ca

Income/Expense
 01/07/14 Through 30/06/15 (in Canadian Dollars)

AGM

2014-2015

Category Description	01/07/14-	30/06/15
INCOME		
Advertising	150.00	
NAOSH Income	12,600.00	
Rebate National	1,957.50	
TOTAL INCOME	14,707.50	
EXPENSES		
Conference	450.00	
Donations	500.00	
Gifts&Awards	125.42	
IT	542.40	
Meetings	1,755.67	
Misc	67.74	
NAOSH	10,890.46	
Office Supplies	46.22	
Void	0.00	
TO Investment GIC	5,000.00	
TOTAL EXPENSES	19,377.91	
OVERALL TOTAL	-4,670.41	

Net Worth

(Includes unrealized gains)

As of 30/06/15 (in Canadian Dollars)

20/10/15

Page 1

Account	30/06/15 Balance
ASSETS	
Cash and Bank Accounts	
CSSE 2011-	20,572.73
TOTAL Cash and Bank Accounts	<u>20,572.73</u>
TOTAL ASSETS	<u>20,572.73</u>
LIABILITIES	0.00
OVERALL TOTAL	<u>20,572.73</u>

NB CSSE 2014-15 Monthly Transaction
01/07/14 Through 30/06/15 (in Canadian Dollars)

Date	Num	Description	Memo	Category	Amount
		BALANCE 30/06/14			25,243.14
24/07/14	31	Mighty Community Group	Web Maintenance	IT:Website	-45.20
28/08/14	DEP	CSSE Membership Rebate 2013	2013 Rebate	Rebate National	1,957.50
29/08/14	DEP	Formebu Lumber Company	Cheque #902643	Advertising	50.00
26/09/14	DEP	Imperial Manufacturing Group	Cheque # 75600 6 week job...	Advertising	50.00
18/02/15	DEP	WorkSafeNB	Cheque #1134292	NAOSH Income:Sponsor	1,000.00
29/04/15	DEP	Twin Rivers	Cheque #1035293	NAOSH Income:Sponsor	500.00
29/04/15	DEP	Clow Canada	Cheque #166434	NAOSH Income:Sponsor	500.00
29/04/15	DEP	Bird Construction Company	Cheque #53952	NAOSH Income:Sponsor	500.00
29/04/15	DEP	Bourque Industrial	Cheque #16	NAOSH Income:Sponsor	500.00
29/04/15	DEP	St. John Ambulance	cheque #78214	NAOSH Income:Sponsor	500.00
29/04/15	DEP	City Of Saint John	Cheque #203396	NAOSH Income:Sponsor	500.00
29/04/15	DEP	Estey & Co. Limited	Cheque #65689	NAOSH Income:Sponsor	500.00
29/04/15	DEP	City Of Miramichi	cheque #396	NAOSH Income:Sponsor	300.00
29/04/15	DEP	UNB	cheque #387088	NAOSH Income:Sponsor	500.00
29/04/15	DEP	NBCSA	Cheque #6589	NAOSH Income:Sponsor	500.00
29/04/15	DEP	Sunny Corner Ent.	Cheque #72923	NAOSH Income:Sponsor	500.00
29/04/15	DEP	NB Power Holding	cheque #94912	NAOSH Income:Sponsor	1,000.00
29/04/15	DEP	University Of Fredericton	cheque #1481	NAOSH Income:Sponsor	500.00
29/04/15	DEP	McCain Foods (Canada)	Cheque #1032267	NAOSH Income:Sponsor	500.00
29/04/15	DEP	Lorneville Mechanical Contractors	cheque #62033	NAOSH Income:Sponsor	500.00
29/04/15	DEP	Moosehead	Cheque #168255	NAOSH Income:Sponsor	500.00
29/04/15	DEP	CBI Health Centre	Cheque #2956	NAOSH Income:Sponsor	500.00
29/04/15	DEP	JD Irving Ltd	Direct Deposit June 4	NAOSH Income:Sponsor	500.00
29/04/15	DEP	Levitt Safety	Cheque #031	NAOSH Income:Sponsor	300.00
29/04/15	DEP	Midland Transport Limited	Cheque #1283073	NAOSH Income:Sponsor	500.00
29/04/15	DEP	Safety Services New Brunswick	cheque #19628	Advertising	50.00
29/04/15	DEP	CSSE National	Cheque #7171	NAOSH Income:Sponsor	1,000.00
25/05/15	DEP	Potash Corp	Cheque #10253491	NAOSH Income:Sponsor	500.00
28/08/14	32	Mighty Community Group	Web Maintenance	IT:Website	-45.20
28/08/14	33	S Michael Berube	Book of 30	Meetings:Frames	-5.65
26/09/14	34	Mighty Community Group	Web Maintenance	Office Supplies:Stamps	-28.82
30/09/14	35	Dan Ouellette	AGM	IT:Website	-45.20
30/09/14	36	Mary Lee Dawson	Anniversary Pins	Meetings:Door Prizes	-507.34
29/10/14	37	Threads Of Life	on behalf of guest speakers	Gifts&Awards	-125.42
29/10/14	38	Mighty Community Group	Web Maintenance	NAOSH:Donation	-500.00
29/10/14	39	S Michael Berube	BOD AGM Lunch	IT:Website	-45.20
29/10/14	39	S Michael Berube	AGM Refreshments	Meetings:Meal	-56.32
			AGM	Meetings:Meal	-477.03
			AGM Internet Connection	Meetings:Room Rental	-96.05
			Audit Documents	Meetings:Misc	-22.60
21/11/14	40	Mighty Community Group	Web Maintenance	Office Supplies:Postage&Shipping	-17.40
08/12/14	TXFR	BMO		IT:Website	-45.20
18/02/15	41	Michael Berube	Web Maintenance (Dec-Jan...	[Investment GIC]	-5,000.00
				IT:Website	-90.40

NB CSSE 2014-15 Monthly Transaction

01/07/14 Through 30/06/15 (in Canadian Dollars)

20/10/15

Date	Num	Description	Memo	Category	Amount
18/02/15	42	Safety Services New Brunswick	Booth at SSNB Symposium	Conference	-450.00
05/03/15	43	Mighty Community Group	Web Maintenance (Feb-Mar...	IT:Website	-90.40
13/03/15	44	Royal Canadian Legion Branch 11	NAOSH Woodstock	NAOSH:Room Rental	-250.00
23/04/15	45	Void	UNB Direct Deposit	Void	0.00
23/04/15	46	Bruce Harquail	April 22 BOD Lunch	Meetings:Meal	-91.03
23/04/15	47	Mighty Community Group	Web Maintenance	IT:Website	-45.20
27/04/15	48	Threads Of Life	CSSE NB Chapter	Donations	-500.00
14/05/15	49	Mighty Community Group	Web Maintenance	IT:Website	-45.20
14/05/15	50	Gerry Levesque	NAOSH Woodstock	NAOSH:Meal	-600.00
25/05/15	51	S Lily Lake Pavilion	NAOSH Saint John	NAOSH:Meal	-2,331.30
25/05/15	52	S Fredericton Inn	NAOSH Saint John	NAOSH:Room Rental	-480.25
			NAOSH Fredericton	NAOSH:Room Rental	-141.25
			NAOSH Fredericton	NAOSH:AV Rental	-45.20
25/05/15	53	S Rodd Miramichi River	NAOSH Fredericton	NAOSH:Meal	-1,178.00
			NAOSH Miramichi	NAOSH:Meal	-84.75
25/05/15	54	S Michael Berube	NAOSH Miramichi	NAOSH:Meal	-799.77
			NAOSH Moncton	NAOSH:AV Rental	-152.55
			NAOSH Moncton	NAOSH:Meal	-1,644.35
			April General Meeting	Meetings:Room Rental	-250.00
			April General Meeting	Meetings:Meal	-249.65
			NAOSH Miramichi	NAOSH:Misc	-4.50
25/05/15	55	Darrel Nickerson	National Day of Mourning W...	Misc	-67.74
01/06/15	56	S Atlantic Host Hotel	NAOSH Bathurst	NAOSH:Meal	-916.99
			NAOSH Bathurst	NAOSH:Room Rental	-163.85
01/06/15	57	Mighty Community Group		IT:Website	-45.20
10/06/15	58	S Station 127	NAOSH Edmundston	NAOSH:Meal	-1,569.42
			NAOSH Edmundston	NAOSH:AV Rental	-28.28
TOTAL 01/07/14 - 30/06/15					-4,670.41
BALANCE 30/06/15					20,572.73
TOTAL INFLOWS					14,707.50
TOTAL OUTFLOWS					-19,377.91
NET TOTAL					-4,670.41

YTD 2015

Income/Expense
01/07/15 Through 30/06/16 (in Canadian Dollars)

Category Description	01/07/15- 30/06/16
EXPENSES	
IT	135.60
TOTAL EXPENSES	<u>135.60</u>
OVERALL TOTAL	<u>-135.60</u>

Net Worth
(Includes unrealized gains)
As of 30/06/16 (in Canadian Dollars)

Account	30/06/16 Balance
ASSETS	
Cash and Bank Accounts	20,437.13
CSSE 2011-	20,437.13
TOTAL Cash and Bank Accounts	20,437.13
TOTAL ASSETS	20,437.13
LIABILITIES	0.00
OVERALL TOTAL	20,437.13

NB CSSE 2015-16 Monthly Transaction
 01/07/15 Through 30/06/16 (in Canadian Dollars)

20/10/15

Date	Num	Description	Memo	Category	Amount
		BALANCE 30/06/15			20,572.73
27/07/15	59	Mighty Community Group	Web Maintenance	IT:Website	-45.20
28/08/15	60	Mighty Community Group	Web Maintenance	IT:Website	-45.20
29/09/15	61	Mighty Community Group	Web Maintenance	IT:Website	-45.20
		TOTAL 01/07/15 - 30/06/16			-135.60
		BALANCE 30/06/16			20,437.13
		TOTAL INFLOWS			0.00
		TOTAL OUTFLOWS			-135.60
		NET TOTAL			-135.60

NAOSH
01/01/15 Through 31/12/15 (in Canadian Dollars)

2015

Cat/S...	Date	Account	Num	Description	Memo	Cl	Amount
INCO...							
NAO...							
Sp...							
	18/02/15	CSSE 2011-	DEP	WorkSafeNB	Cheque #1134292	R	1,000.00
	29/04/15	CSSE 2011-	DEP	Twin Rivers	Cheque #1035293	R	500.00
	29/04/15	CSSE 2011-	DEP	Clow Canada	Cheque #166434	R	500.00
	29/04/15	CSSE 2011-	DEP	Bird Construction Company	Cheque #53952	R	500.00
	29/04/15	CSSE 2011-	DEP	Bourque Industrial	Cheque #16	R	500.00
	29/04/15	CSSE 2011-	DEP	St. John Ambulance	cheque #78214	R	500.00
	29/04/15	CSSE 2011-	DEP	City Of Saint John	Cheque #203396	R	500.00
	29/04/15	CSSE 2011-	DEP	Estey & Co. Limited	Cheque #65689	R	500.00
	29/04/15	CSSE 2011-	DEP	City Of Miramichi	cheque #396	R	300.00
	29/04/15	CSSE 2011-	DEP	UNB	cheque #387088	R	500.00
	29/04/15	CSSE 2011-	DEP	NBCSA	Cheque #6589	R	500.00
	29/04/15	CSSE 2011-	DEP	Sunny Corner Ent.	Cheque #72923	R	500.00
	29/04/15	CSSE 2011-	DEP	NB Power Holding	cheque #94912	R	1,000.00
	29/04/15	CSSE 2011-	DEP	University Of Fredericton	cheque #1481	R	500.00
	29/04/15	CSSE 2011-	DEP	McCain Foods (Canada)	Cheque #1032267	R	500.00
	29/04/15	CSSE 2011-	DEP	Lorneville Mechanical Contractors	cheque #62033	R	500.00
	29/04/15	CSSE 2011-	DEP	Moosehead	Cheque #168255	R	500.00
	29/04/15	CSSE 2011-	DEP	CBI Health Centre	Cheque #2956	R	500.00
	29/04/15	CSSE 2011-	DEP	JD Irving Ltd	Direct Deposit June 4	R	500.00
	29/04/15	CSSE 2011-	DEP	Levitt Safety	Cheque #031	R	300.00
	29/04/15	CSSE 2011-	DEP	Midland Transport Limited	Cheque #1283073	R	500.00
	29/04/15	CSSE 2011-	DEP	CSSE National	Cheque #7171	R	1,000.00
	25/05/15	CSSE 2011-	DEP	Potash Corp	Cheque #10253491	R	500.00
TOT...							12,600.00
TOT...							12,600.00
EXP...							
NAO...							
AV...							
TO...							
	25/05/15	CSSE 2011-	52	Fredericton Inn	NAOSH Fredericton	R	-45.20
	25/05/15	CSSE 2011-	54	Michael Berube	NAOSH Moncton	R	-152.55
	10/06/15	CSSE 2011-	58	Station 127	NAOSH Edmundston		-28.28
TO...							-226.03
Meal							
	14/05/15	CSSE 2011-	50	Gerry Levesque	NAOSH Woodstock	R	-600.00
	25/05/15	CSSE 2011-	51	Lily Lake Pavilion	NAOSH Saint John	R	-2,331.30
	25/05/15	CSSE 2011-	52	Fredericton Inn	NAOSH Fredericton	R	-1,178.00
	25/05/15	CSSE 2011-	53	Rodd Miramichi River	NAOSH Miramichi	R	-799.77
	25/05/15	CSSE 2011-	54	Michael Berube	NAOSH Moncton	R	-1,644.35
	01/06/15	CSSE 2011-	56	Atlantic Host Hotel	NAOSH Bathurst	R	-916.99



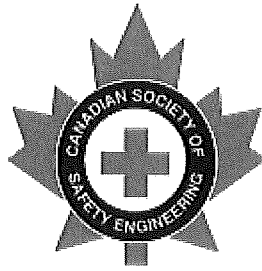
New Brunswick Chapter
Annual General Meeting – Attendance

Date: October 22, 2015
Place: Kent Building Supplies, Saint John, NB
Time: 1:00 p.m. – 4:00 p.m.

Print Name	Signature	Company	Member/Guest
Jamie Pellegri		Woodshead	Member x
DORIAN BUCIOMORE		UNB	Member x
Terry Lee		IRVING	GUEST
Stukey Forsie		URCSH	Member x
⑤ Joanne Betts		Fundypros	Member x
⑩ EARL APPELCK		Bird	Member x
DAVID GILLESPIE		UNBSEJ	Member x
Susi Chamberlain		RPC	Member x
Michael Johnston		JDF	Member x
Michael Bérubé		Horizon Health Network	Member x
⑤ Darrel Nickerson		JD Irving	member x

11/20

Guests are always welcome!



New Brunswick Chapter
Annual General Meeting – Attendance

Date: October 22, 2015
Place: Kent Building Supplies, Saint John, NB
Time: 1:00 p.m. – 4:00 p.m.

Print Name	Signature	Company	Member/Guest
⑤ JEAN YVES BREAU	<i>Jean Yves Breau</i>	Bell/Miani	Member x
- Marilyn Hebert	<i>Marilyn Hebert</i>	JDI	Member.
- Craig Silliphant	<i>Craig Silliphant</i>	AIC	x
- Jeff Lidstone	<i>Jeff Lidst</i>	JDI	Member ✓
⑤ Tim Chestnut	<i>Tim Chestnut</i>	I.O.R.	Member x
⑤ Hubert Pickard	<i>Hubert Pickard</i>	H. Pickard & Associates	x
Grant Anne	<i>Grant Anne</i>	AFST	x
Cody Arnold	<i>Cody Arnold</i>	BIRD	Member x
⑤ DAN OUELLETTE	<i>Dan Ouellette</i>	Clow Canada	Member x

Guests are always welcome!

9/20