



New Brunswick Chapter

General Meeting Minutes

Kent Distribution Centre
Moncton, NB
June 20th, 2014

Call to Order:

Call to order by Bruce: 1:15

Roll Call:

See attached

Approval of Agenda:

Under New Business added AGM and CHSC Grandfathering

Previous Meeting Minutes:

None

Correspondence:

None

President's Report:

None

Treasurer's Report:

2013-2014	\$5543.53
NAOSH	\$6364.07 (Est)
Bank	\$26,193.14

See attached for financial details.

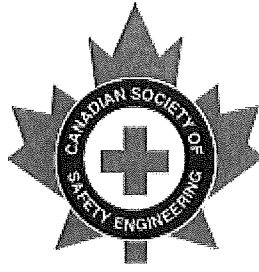
Committee Reports:

Professional Development

- Robert asked the members to let him know of their course needs.

Program

- 2014 Professional Development Conference (September 14-17, 2014, Calgary, Alberta)
- WorkSafeNB's 34rd Annual Health & Safety Conference (Oct 1-3, Saint John, NB)



New Brunswick Chapter

Fundraising

Jaime discussed our options as discussed by the BOD. We would like to ask the Chapter Sponsors for money only once/year. Jamie will send out a sponsorship request letter in the fall because of company budgets.

There are several options available for promoting sponsors such as:

- Names on websites
- Free job advertising (Safety Positions)
- Company logos at events
- Sponsor page

Jaime will draft a letter and send it out to the executive for approval.

Membership

- We had 133 members as of meeting date.
- 5 new members since January.

NAOSH

Very successful, Shelley happy with how things went overall. There was a net income of approximately \$6364.07. Shelley will draft thank you letter to send out to sponsors.

Attendance was as follows:

Fredericton 67
Bathurst 64
Miramichi 49
Woodstock 69
Edmundston 81
Moncton 101
Saint John 117

WorkSafeNB Conference

Nothing

Social

None

Unfinished Business:

None

New Business:



New Brunswick Chapter

- a) Tele/Vid conferencing from general meetings - Bruce and Mike have received inquiries from members if we could make Tele/Vid Conferencing available for general meetings.
Bruce will contact the NS Chapter to see how they are doing it and contact national to see what is available.
Dan will talk to Clow about their service
Mike will check with Bell for service and pricing.

- b) AGM – Discussion on positions available for upcoming election. A nomination committee will be comprised of Barb, Jamie and Mary Lee.
As of right now Steve Garnett is only current director that will be stepping down before his term has expired. Here is how it looks and the positions that need to be filled:

Chapter Chair – Dan Ouellette
1st Vice –
2nd Vice –
Secretary/Treasurer – Michael Berube
Director of PD –
Director of Fundraising - Jamie Pellegrini
Director of Membership – Mary Lee Dawson
Director 1 –
Director 2 – Robert Cormier
Director 3 –
Past Chair - Bruce Harquail

Nominations committee will reach out to current directors that are completing their term to confirm their intentions.

- c) CHSC Grandfathering – Based on feedback received, CSSE National is grandfathering those registered before Jan 1st, 2011 and they will not be required to have all 6 course before getting their CHSC designation and will not be required to get them afterwards, They will only need maintenance pts as per the program.

Open Discussion:

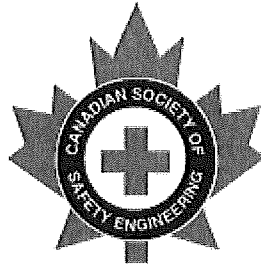
Mary Lee spoke about National Elections and recommended we support Deidre O'Reilly, who will be running for Secretary.

Next Meeting:

AGM – WorkSafeNB Conference

Adjournment:

14:00



New Brunswick Chapter

Respectfully Submitted,

Michael Bérubé

Michael Bérubé CRSP

Secretary/Treasurer

E-mail – michael.berube@horizonnb.ca

Net Worth

(Includes unrealized gains)
As of 6/20/14 (in Canadian Dollars)

Account	6/20/14 Balance
ASSETS	
Cash and Bank Accounts	
CSSE 2011-	26,193.14
TOTAL Cash and Bank Accounts	<u>26,193.14</u>
TOTAL ASSETS	<u>26,193.14</u>
LIABILITIES	0.00
OVERALL TOTAL	<u>26,193.14</u>

Income/Expense

7/1/13 Through 6/20/14 (in Canadian Dollars)

Category Description	7/1/13- 6/20/14
INCOME	
Advertising	250.00
Education Day Inc	110.00
Interest Inc	1.78
NAOSH Income	17,700.00
Rebate National	1,841.50
TOTAL INCOME	<u>19,903.28</u>
EXPENSES	
Education Day Exp	1,322.24
IT	639.57
Meetings	1,885.78
Misc	16.97
NAOSH	10,185.91
Sponsor	309.28
Void	0.00
TOTAL EXPENSES	<u>14,359.75</u>
OVERALL TOTAL	<u>5,543.53</u>

NB CSSE 2013-14 Monthly Transaction
7/1/13 Through 6/20/14 (in Canadian Dollars)

Date	Num	Description	Memo	Category	Amount
		BALANCE 6/30/13			20,649.61
8/8/13	DEP	NBFSA	Cheque #2504	Education Day Inc:Registration	75.00
8/8/13	DEP	NBCSA	Cheque #5244	Education Day Inc:Registration	35.00
8/8/13	DEP	Carquest	Cheque #20791	NAOSH Income:Sponsor	300.00
8/8/13	DEP	City Of Saint John	Cheque #190332	NAOSH Income:Sponsor	300.00
10/31/13	DEP	CSSE	2013 Rebate	Rebate National	1,841.50
7/31/13	DEP	Bank		Interest Inc	0.18
8/30/13	DEP	Bank		Interest Inc	0.18
7/9/13	DEP	JD Irving Ltd	Direct Deposit	NAOSH Income:Sponsor	500.00
12/4/13	DEP	Kimber & Tucker	Cheque #5218	Advertising	50.00
12/4/13	DEP	Meridia Recruitment	Cheque #8201	Advertising	50.00
3/19/14	DEP	Clow Canada	Cheque #4448	NAOSH Income:Sponsor	300.00
3/19/14	DEP	City Of Bathurst	Cheque #141025	NAOSH Income:Sponsor	250.00
3/19/14	DEP	Moosehead	Cheque #167337	NAOSH Income:Sponsor	500.00
3/19/14	DEP	UNB	Cheque #381848	NAOSH Income:Sponsor	300.00
3/19/14	DEP	CBI Health Centre	Cheque #3482	NAOSH Income:Sponsor	300.00
3/19/14	DEP	University Of Fredericton	Cheque #973	NAOSH Income:Sponsor	300.00
3/19/14	DEP	Bird Construction Company	Cheque #30765	NAOSH Income:Sponsor	300.00
3/19/14	DEP	City Of Saint John		NAOSH Income:Sponsor	300.00
3/19/14	DEP	Lorneville Mechanical Contractors	cheque #58694	NAOSH Income:Sponsor	300.00
3/19/14	DEP	Coast Tire & Auto Service	cheque #208245	NAOSH Income:Sponsor	300.00
3/19/14	DEP	Grant Thornton	Cheque #8037	NAOSH Income:Sponsor	300.00
3/19/14	DEP	ASHCAT	Cheque #1397	NAOSH Income:Sponsor	300.00
3/19/14	DEP	Russel Metals Inc	Cheque #1019219	NAOSH Income:Sponsor	300.00
3/19/14	DEP	McCain Foods (Canada)	Cheque #19038	NAOSH Income:Sponsor	300.00
3/19/14	DEP	BrunWay	Cheque #1278952	NAOSH Income:Sponsor	300.00
3/19/14	DEP	Midland Transport Limited	Direct Deposit May 23, 2014	NAOSH Income:Sponsor	300.00
3/19/14	DEP	JD Irving Ltd	Cheque #100363	NAOSH Income:Sponsor	300.00
3/19/14	DEP	Pattison Sign Group	Cheque #79036	NAOSH Income:Sponsor	300.00
3/19/14	DEP	Chandler	Cheque #27146	NAOSH Income:Sponsor	300.00
3/19/14	DEP	MRDC	Cheque #90	NAOSH Income:Sponsor	300.00
3/19/14	DEP	HRANB	Cheque #1028943	NAOSH Income:Sponsor	300.00
3/19/14	DEP	Twin Rivers	Cheque #6171	NAOSH Income:Sponsor	300.00
3/19/14	DEP	HSE Integrated		NAOSH Income:Sponsor	300.00
3/19/14	DEP	Occupational Concepts		NAOSH Income:Sponsor	300.00
3/19/14	DEP	Levitt Safety	Cheque #586	NAOSH Income:Sponsor	300.00
3/19/14	DEP	Carquest	Cheque #30109727	NAOSH Income:Sponsor	300.00
3/19/14	DEP	WorkSafeNB	Cheque #1130604	NAOSH Income:Sponsor	1,000.00
3/19/14	DEP	NB Power Holding	Cheque #87411	NAOSH Income:Sponsor	1,200.00
3/20/14	DEP	Bayside Power L.P.	Cheque #4171	NAOSH Income:Sponsor	300.00
4/7/14	DEP	Armour Transport	Cheque #480072	NAOSH Income:Sponsor	300.00
4/7/14	DEP	Irving Oil Limited	Cheque #14851	NAOSH Income:Sponsor	300.00
4/7/14	DEP	FundyPros	Cheque #5824	NAOSH Income:Sponsor	300.00
4/7/14	DEP	Irving Paper	Direct Deposit June 5, 2014	NAOSH Income:Sponsor	300.00
4/8/14	DEP	CSSE National	Cheque #6742	NAOSH Income:Sponsor	500.00

NB CSSE 2013-14 Monthly Transaction

7/1/13 Through 6/20/14 (in Canadian Dollars)

Date	Num	Description	Memo	Category	Amount
4/9/14	DEP	Northern Group	Cheque #11399	NAOSH Income:Sponsor	300.00
4/9/14	DEP	City Of Edmundston	Cheque #36771	NAOSH Income:Sponsor	300.00
4/10/14	DEP	Nadeau Poultry	Cheque #77668	NAOSH Income:Sponsor	300.00
4/10/14	DEP	EnviroSystems	Cheque #28950	NAOSH Income:Sponsor	300.00
4/16/14	DEP	NBFSA	Cheque #2675	NAOSH Income:Sponsor	300.00
4/16/14	DEP	City Of Moncton	Cheque #240154	NAOSH Income:Sponsor	300.00
4/16/14	DEP	NBCSA	Cheque #5977	NAOSH Income:Sponsor	300.00
4/16/14	DEP	Potash Corp	Cheque #10240360	NAOSH Income:Sponsor	300.00
4/17/14	DEP	Irving Oil Limited	Cheque #14620	Advertising	50.00
4/17/14	DEP	Sunny Corner Ent.	Cheque #68284	NAOSH Income:Sponsor	300.00
4/17/14	DEP	Safety Services New Brunswick		Advertising	50.00
4/22/14	DEP	Loblaw	Cheque #10149231	NAOSH Income:Sponsor	300.00
4/22/14	DEP	Stewart McKelvey	Cheque #12773	NAOSH Income:Sponsor	300.00
4/25/14	DEP	Groupe Savoie	Cheque #150667	NAOSH Income:Sponsor	300.00
5/16/14	DEP	WorkSafeNB	NAOSH Saint John Chequ...	NAOSH Income:Reimbursement	250.00
5/16/14	DEP	IPL	Cheque #287868	NAOSH Income:Sponsor	300.00
5/16/14	DEP	Sunnymel	Cheque #280	NAOSH Income:Sponsor	300.00
6/17/14	DEP	Kimber & Tucker	Cheque #5486	Advertising	50.00
9/30/13	DEP	Bank		Interest Inc	0.17
10/31/13	DEP	Bank		Interest Inc	0.17
11/29/13	DEP	Bank		Interest Inc	0.18
12/31/13	DEP	Bank		Interest Inc	0.18
1/31/14	DEP	Bank		Interest Inc	0.18
2/28/14	DEP	Bank		Interest Inc	0.16
3/31/14	DEP	Bank		Interest Inc	0.18
4/30/14	DEP	Bank		Interest Inc	0.20
8/8/13	1	S Michael Berube	Web Maintenance	IT:Website	-45.20
8/8/13	2	Mighty Community Group	AV	Education Day Exp:Meals	-1,093.36
9/10/13	3	Mighty Community Group	Social	Education Day Exp:Room Rental	-84.75
9/10/13	4	CSSE	Snacks	Education Day Exp:Misc.	-113.00
10/1/13	5	Mighty Community Group	Void. Cheque was nvr rec...	Education Day Exp:Misc.	-18.42
10/1/13	6	Mighty Community Group	Anniversary Pins	Education Day Exp:Meals	-12.71
11/18/13	7	Mighty Community Group	repalces Cheque No. 3	IT:Website	-45.20
12/4/13	8	S Fredericton Convention Centre	Web Maintenance	IT:Website	-45.20
12/4/13	9	Mighty Community Group	AV Equipment	Meetings:Meal	-365.49
12/4/13	10	S Michael Berube	Web Maintenance	Meetings:Room Rental	-367.25
1/29/14	11	Mighty Community Group	Web Maintenance	Meetings:Misc	-422.33
2/27/14	12	Mighty Community Group	Cheque Book Holder	IT:Website	-45.20
3/21/14	13	Mighty Community Group	Web Maintenance	Meetings:Frames	-6.80
			Web Maintenance	Misc	-16.97
			Web Maintenance	IT:Website	-45.20
			Web Maintenance	IT:Website	-45.20
			Web Maintenance	IT:Website	-45.20

NB CSSE 2013-14 Monthly Transaction

7/1/13 Through 6/20/14 (in Canadian Dollars)

Date	Num	Description	Memo	Category	Amount
3/21/14	14	Fredericton Convention Centre	Snacks at Fit Test Training	Sponsor	-309.28
4/17/14	15	Mighty Community Group	Web Maintenance	IT:Website	-45.20
4/17/14	16	Mighty Community Group	Registration page update	NAOSH:IT Services	-203.40
4/17/14	17	Delta Fredericton		Meetings:Meal	-59.89
				Meetings:Room Rental	-178.48
				Meetings:Misc	-310.75
5/16/14	18	Mighty Community Group	Web Maintenance	IT:Website	-45.20
5/16/14	19	Rodd Miramichi River		NAOSH:Room Rental	-84.75
5/16/14	20	Lily Lake Pavilion		NAOSH:Meal	-899.74
				NAOSH:Room Rental	-555.25
5/16/14	21	Lily Lake Pavilion		NAOSH:Meal	-2,112.71
5/16/14	22	Future Inns Moncton		Meetings:Meal	-174.79
				NAOSH:Meal	-1,708.20
5/16/14	23	Void	Irving Oil Direct Deposit	NAOSH:Room Rental	-339.00
5/16/14	24	Atlantic Host Hotel		Void	0.00
				NAOSH:Meal	-859.20
5/16/14	25	Derrick Murray	NAOSH Fredericton	NAOSH:Room Rental	-163.85
6/6/14	26	663230 NB Inc		NAOSH:Misc	-5.65
				NAOSH:AV Rental	-90.40
				NAOSH:Room Rental	-84.75
				NAOSH:Meal	-1,422.95
6/5/14	27	Mighty Community Group	Web Maintenance	IT:Website	-45.20
6/6/14	28	Fredericton Inn		NAOSH:Room Rental	-141.25
				NAOSH:AV Rental	-39.55
				NAOSH:Meal	-1,475.26
					<u>5,543.53</u>
					26,193.14
					19,903.28
					-14,359.75
					<u>5,543.53</u>

TOTAL 7/1/13 - 6/20/14

BALANCE 6/20/14

TOTAL INFLOWS
TOTAL OUTFLOWS

NET TOTAL



New Brunswick Chapter
General Meeting – Attendance

Date: June 20th, 2014
Place: Kent Distribution Centre
Time: 1:00 p.m. – 3:00 p.m.

Print Name	Signature	Company	Member/Guest
Michael Bérubé	<i>Michael Bérubé</i>	Horizon	Member
Bruce Fargues	<i>Bruce Fargues</i>	WorkSafe NB	Chair
DAN Ouellette	<i>D Ouellette</i>	Claw Canada	2 nd Chair
Shelley O'Dell	<i>S O'Dell</i>	Coast Tire + Auto Serv.	Director
Robert Corvier	<i>R Corvier</i>	WorkSafe NB	Director



New Brunswick Chapter
General Meeting – Attendance

Date: June 20th, 2014
Place: Kent Distribution Centre
Time: 1:00 p.m. – 3:00 p.m.

Print Name	Signature	Company	Member/Guest
Jean Yves Breaux	<i>Jean Yves Breaux</i>	BELLALIAINT	Member
ROSS MOURAO	<i>R. Mourao</i>	IRVING OIL	Member
Darrel Nickerson	<i>Darrel Nickerson</i>	SD Irving	member.
Jamie Pellegrini	<i>Jamie Pellegrini</i>	Moosehead Brewery	Member
Debbie Richard	<i>Debbie Richard</i>	Maple Leaf Consumer Food	Member.
Stephen MacKay	<i>Stephen MacKay</i>	Maple Leaf Consumer Food	Guest.
Tim Chestnut	<i>Tim Chestnut</i>	Irving Oil Refining	Member

Guests are always welcome!



New Brunswick Chapter
General Meeting – Attendance

Date: June 20th, 2014
Place: Kent Distribution Centre
Time: 1:00 p.m. – 3:00 p.m.

Print Name	Signature	Company	Member/Guest
BENOIT THERIAULT	<i>[Signature]</i>	ADM	Member
JACQUES Theriault	<i>[Signature]</i>	Twin RIVERS	Member
MARYLEE DAWSON	<i>[Signature]</i>	LANTECH DRILLING	Member
Jenny Dondos	<i>[Signature]</i>	city of moncton	MEMBER
Stan MacNeil	<i>[Signature]</i>	Guest of Jenny	city of Moncton
Craig Silliphant	<i>[Signature]</i>	AIC/AIS	Member