



New Brunswick Chapter

General Meeting Minutes

Point Lepreau Nuclear Generating Station

Maces Bay, NB

January 24th, 2013

Attendees:

Bruce Harquail	WorkSafeNB	Chair
Michael Bérubé	Horizon Health Network	Secretary/Treasurer
Steve Garnett	NB Power	1 st Vice
Dan Ouellette	Clow Canada	2 nd Vice
Shelley O'Dell	Coast Tire and Auto Service	Director-Professional Dev
Mary Lee Dawson	Lantech Drilling	Director-Membership
Robert Cormier	WorkSafeNB	Director
Jerry Doucett	City of Moncton	Member
Judy Doucett	JJ's Instructions	Member
Brandy Doucett	JJ's Instructions	Member
Jacques Theriault	Twin Rivers Paper Company	Member
Earl Affleck	Bird Construction	Member
Alton Newman	Levitt Safety	Member
Sherry Wallace	Levitt Safety	Member
Barry Manuel	AMEC	Member
Bill Vaughan	K&T	Member
Ed McFarlane	DTI	Member
Alvin Gallant		Member
Jim Arsenault	Safety Services NB	Member
Neil S. Clements	SNC Lavalin	Member
Lisa Quirk	FBSC	Member
Dominique LaCroix		Member
Craig Silliphant	AIC	Member
Ken McGavney	Clow Canada	Member
Terry White	Eastern Construction Safety	Member

Call to Order:

Call to order by Bruce: 13:00

Approval of Agenda:

Moved Jerry 2nd Dan.

Introduction of Members/Guests:

Some new members present, great to see. No guests.



New Brunswick Chapter

Previous Meeting Minutes:

Correspondence:

None

Financial Report:

2012-2013 \$2339.15+
Bank \$14226.17
See attached for financial details.

Fundraising:

Bruce reviewed email he received from Roy. Roy states that we raise about \$17,000 from NAOSH and \$6250 from WSNB Conference Speaker. Roy does not see us gaining much by going to the annual sponsorship as discussed in previous meeting.

Professional Development:

Shelley has been working with National and WSNB and there will be a Project Mgmt course February 27th-28th in Moncton. Mary Lee said she will look after arrangements and the NB Chapter can make it one of their own courses and use it as a fundraiser. WSNB Education Consultants will make up the bulk of the participants. Not sure of how many seats will be available to members. There is a Project Mgmt course scheduled for Halifax for February 23 and 24.

PD topic suggestions include Auditing, Environmental Awareness and Environmental Hazard Recognition and Recovery.

Mike to look at preparing a survey using survey monkey to get ideas what members would like to see for PD.

June 12-14 is tentatively booked at the Mactaquac Riverside Resort for our annual Ed day and Social.

Membership

We had 133 members as of January 8, 2013.

WorkSafe NB Conference

The committee is trying to stay local with the guest speakers. They had many suggestions and are in the process of narrowing down the list. They will continue to meet monthly until April/May. Andy Rauska from WSNB is the chair. CSSE may be asked to sponsor a breakfast instead of a guest speaker this year. Committee will let us know.



New Brunswick Chapter

NAOSH May 5th-11th

All the areas have a representative on the committee. Members were asked to check the website to see who is the rep for their area if they want to help out.

Program

Dan and Shelley switched roles. Dan will look after Program and Shelley sit on NAOSH committee. Dan to confirm next general meeting.

Social:

Tentatively booked for June 12-14 at Riverside Resort.

New Business:

None

Open Discussion:

Jacques Theriault of Twin Rivers Paper ask the question of what other sites are doing in regards to Large Lock-outs on Maintenance Days. Several Members shared what they did. Anyone with more information is asked to contact Jacques Theriault.

Next Meeting:

March 21st, Saint John, NB

Adjournment:

13:45

Respectfully Submitted,

Michael Bérubé CRSP
Secretary/Treasurer
E-mail – michael.berube@horizonnb.ca

Income/Expense
7/1/12 Through 6/30/13 (in Canadian Dollars)

Category Description	7/1/12- 6/30/13
INCOME	
Interest Inc	0.74
NAOSH Income	1,720.35
Rebate National	1,856.00
WorkSafeNB Conference Inc	6,250.00
TOTAL INCOME	9,827.09
EXPENSES	
Gifts&Awards	45.19
IT	316.40
Meetings	566.70
NAOSH	254.25
WorkSafeNB Conference	6,305.40
TOTAL EXPENSES	7,487.94
OVERALL TOTAL	2,339.15

Net Worth
(Includes unrealized gains)
As of 1/22/13 (in Canadian Dollars)

1/31/13

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Account	1/22/13 Balance
ASSETS	
Cash and Bank Accounts	
CSSE 2011-	14,226.17
TOTAL Cash and Bank Accounts	<u>14,226.17</u>
TOTAL ASSETS	<u>14,226.17</u>
LIABILITIES	0.00
OVERALL TOTAL	<u>14,226.17</u>

NB CSSE 2012-13 Monthly Transaction

7/1/12 Through 6/30/13 (in Canadian Dollars)

1/31/13

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Date	Description	Memo	Category	Amount
	INCOME			
	Interest Inc			
7/31/12	Bank		Interest Inc	0.10
8/31/12	Bank		Interest Inc	0.13
9/28/12	Bank		Interest Inc	0.15
10/31/12	Bank		Interest Inc	0.19
11/30/12	Bank		Interest Inc	0.17
	TOTAL Interest Inc			0.74
	NAOSH Income			
	Sponsor			
7/27/12	Edmundston	Cheque # 7152012	NAOSH Income:Sponsor	300.00
7/27/12	Irving Personal Care	Cheque #18894	NAOSH Income:Sponsor	220.35
8/28/12	Carquest	Cheque #10634	NAOSH Income:Sponsor	300.00
8/28/12	Loblaws Retail	Cheque #10073426	NAOSH Income:Sponsor	300.00
9/24/12	University Of Fredericton	Cheque #405	NAOSH Income:Sponsor	300.00
10/9/12	Twin Rivers	Cheque #1017913	NAOSH Income:Sponsor	300.00
	TOTAL Sponsor			1,720.35
	TOTAL NAOSH Income			1,720.35
	Rebate National			
7/27/12	CSSE National	Cheque #5962 2011 rebate	Rebate National	1,856.00
	TOTAL Rebate National			1,856.00
	WorkSafeNB Conference Inc			
	CSSE Sponsor			
7/27/12	McCain Foods (Canada)	Cheque #975243	WorkSafeNB Conference Inc:CSSE Sp...	750.00
8/13/12	VICWEST	Cheque #1004229	WorkSafeNB Conference Inc:CSSE Sp...	500.00
8/28/12	NBCSA	Cheque #4362	WorkSafeNB Conference Inc:CSSE Sp...	1,000.00
9/24/12	AV Cell	Cheque #94732	WorkSafeNB Conference Inc:CSSE Sp...	1,000.00
9/24/12	Clow Canada	Cheque #156146	WorkSafeNB Conference Inc:CSSE Sp...	500.00
9/24/12	AV Nackawic Inc	Cheque #50322	WorkSafeNB Conference Inc:CSSE Sp...	500.00
9/24/12	Xstrata Zinc Canada	Cheque #821770	WorkSafeNB Conference Inc:CSSE Sp...	1,000.00
9/24/12	Sunny Corner Ent.	Cheque #61203	WorkSafeNB Conference Inc:CSSE Sp...	500.00
10/9/12	NBFSA	Cheque #2293	WorkSafeNB Conference Inc:CSSE Sp...	500.00
	TOTAL CSSE Sponsor			6,250.00
	TOTAL WorkSafeNB Conference Inc			6,250.00
	TOTAL INCOME			9,827.09
	EXPENSES			
	Gifts&Awards			
9/24/12	Barbara McFarlane	Member Recognition Pins	Gifts&Awards	-45.19
	TOTAL Gifts&Awards			-45.19

IT

NB CSSE 2012-13 Monthly Transaction

7/1/12 Through 6/30/13 (in Canadian Dollars)

1/31/13

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Date	Description	Memo	Category	Amount
	Website			
7/4/12	Mighty Community Group		IT:Website	-45.20
8/13/12	Mighty Community Group	Web Maintenance	IT:Website	-45.20
9/24/12	Mighty Community Group	Web Maintenance	IT:Website	-45.20
10/2/12	Mighty Community Group		IT:Website	-45.20
11/14/12	Mighty Community Group	Web Maintenance	IT:Website	-45.20
12/5/12	Mighty Community Group	Web Maintenance	IT:Website	-45.20
1/7/13	Mighty Community Group	Web Maintenance	IT:Website	-45.20
	TOTAL Website			-316.40
	TOTAL IT			-316.40
	Meetings			
	Meal			
10/9/12	Michael Berube		Meetings:Meal	-233.35
	TOTAL Meal			-233.35
	Paper&Copies			
10/16/12	Barbara McFarlane		Meetings:Paper&Copies	-50.85
	TOTAL Paper&Copies			-50.85
	Room Rental			
10/9/12	Michael Berube		Meetings:Room Rental	-282.50
	TOTAL Room Rental			-282.50
	TOTAL Meetings			-566.70
	NAOSH			
	Meal			
10/9/12	Lily Lake Pavilion	Deposit for NAOSH 2013	NAOSH:Meal	-254.25
	TOTAL Meal			-254.25
	TOTAL NAOSH			-254.25
	WorkSafeNB Conference			
	Advertising & Promotional			
9/24/12	River Signs		WorkSafeNB Conference:Advertising &...	-90.40
	TOTAL Advertising & Promotional			-90.40
	Guest Speaker			
11/14/12	Behavioral Science Technology		WorkSafeNB Conference:Guest Speaker	-6,215.00
	TOTAL Guest Speaker			-6,215.00
	TOTAL WorkSafeNB Conference			-6,305.40
	TOTAL EXPENSES			-7,487.94
	OVERALL TOTAL			2,339.15



New Brunswick Chapter
General Meeting – Attendance

Date: January 24th, 2013
Place: NB Power Point Lepreau
Time: Meeting: 1:00 p.m. – 3:00 p.m.

Print Name	Signature	Company	Member/Guest
✓ Alton Newman	<i>Alton Newman</i>	Levitt Safety	M
✓ Dan Ouellette	<i>[Signature]</i>	Clow Canada	M
✓ Mary Lee Dawson	<i>Mary Lee Dawson</i>	Lantech Drilling	M
✓ Robert Cormier	<i>[Signature]</i>	WORKSAFE NB	M
Shelley O'Dell	_____	_____	_____
✓ Steve Garnett	<i>Steve Garnett</i>	NB Power	M
Craig Silliphant	_____	_____	_____
✓ Jerry Doucette	<i>[Signature]</i>	city of moncton	
✓ Jacques Theriault	<i>Jacques Theriault</i>	Twin Rivers paper Inc.	
Kevin Mc	_____	_____	_____
✓ Earl Affleck	<i>Earl Affleck</i>	Bird Construction	
Lisa Quirk	SIGNED BOTTOM OF SECOND PAGE	_____	_____
⑨ ✓ Sherry Wallace	<i>Sherry Wallace</i>	Levitt Safety	M

Guests are always welcome!



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General Meeting – Attendance

Date: January 24th, 2013
Place: NB Power Point Lepreau
Time: Meeting: 1:00 p.m. – 3:00 p.m.

Print Name	Signature	Company	Member/Guest
✓ Barry Manuel		AMEC	Member
Scott Campagna			
✓ Bill Vaughan		KST	MEMBER
Dominique LaCroix	SIGNED LAST PAGE		
✓ Ed McFarlane		DTI	Member
Alvin Gallant		Ret'd Maudry	
✓ Jim Arsenault		SAFETY SERVICES NB	
✓ Michael Bérubé		Horizon Health	Member
✓ Bruce Fargue		WorkSafe NB	RM
✓ Judge Doucet		J.S. Instructions Inc.	
✓ Brandy Doucet		J.S. Instructions Inc.	
Neil S. Clements		SNC-Lavalin Construction	
⑩ Lisa Quirk		FBSC	Member

Guests are always welcome!



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Date: January 24th, 2013
Place: NB Power Point Lepreau
Time: Meeting: 1:00 p.m. – 3:00 p.m.

Print Name	Signature	Company	Member/Guest
✓ Dominique LaCroix	<i>D LaCroix</i>	HSE Student	CSSE member
✓ Craig Silliphant	<i>C Silliphant</i>	AIC	CSSE Member
✓ Ken McAviney	<i>Ken McAviney</i>	Claw Canada	CSSE Member
✓ Shelley O'Neil	<i>S O'Neil</i>	Coast Time	member
⑤ ✓ Jerry White	<i>Jerry White</i>	Eastern Const. Safety	Member
②⑤			

Guests are always welcome!